



## TIER 2 PUBLIC NOTICE FAILURE TO COMPLETE A LEVEL 1 ASSESSMENT

*(Note: Instructions are on pages 1 & 2; a fill-in-the-blank Public Notice (PN) template is on the third page.)*

### Description of Violation

A system's failure to complete a Level 1 assessment within the required timeframe is a treatment technique violation and requires Tier 2 public notification.

### Community Delivery Requirements

**Community water suppliers** must provide within 30 days a Tier 2 PN to **each customer** using one or more of the following forms of direct delivery:

- Hand Delivery
- Postal Mail
- Electronic mail
- Automatic telephone dialing systems
- Another form of direct delivery approved in writing by the Department

### Noncommunity Delivery Requirements

**Noncommunity water suppliers** must provide a Tier 2 PN within 30 days to consumers using one of the following methods:

- Posting in conspicuous locations
- Hand delivery
- Electronic mail
- Postal Mail
- Another method reasonably designed to reach other persons served by the system if they can't be reached by the above bulleted methods

### Mandatory Language

Mandatory language on health effects must be included as written and is presented in this notice in *italics*.

You must also include mandatory language provided in *italics* to encourage notice recipients to distribute the PN to others, where applicable.

### Assessment Trigger

Mandatory language explaining why the assessment was triggered must be included. This language is presented in this notice as "During recent routine monitoring, our water system tested positive for total coliforms."

### Corrective Action (What is being done?)

In your notice, describe corrective actions you are taking. You can use one of the following statements, if appropriate, or develop your own text:

- Although we did not meet our Level 1 assessment submission deadline, we have since submitted the assessment to the Pennsylvania Department of Environmental Protection on *[enter date assessment was submitted.]*
- Although we did not meet our Level 1 assessment submission deadline, we will be submitting our assessment to the Pennsylvania Department of Environmental Protection on *[enter date assessment will be submitted.]*

### **Repeat Notices**

You must issue a repeat notice every three months for as long as the violation persists.

For repeat notices, you should state how long the violation has been ongoing and remind consumers of when you sent out any previous notices. If you are making progress in correcting the deficiency or achieving the required treatment, describe your progress. Alternatively, if funding or other issues are delaying your progress, let consumers know.

### **PN Certification**

Send DEP a copy of each type of notice and the certification form (3930-FM-BSDW0076) to DEP within ten days after you issue the notices.

### **Template Form Field Instructions**

When you place your cursor in the blank form fields in the following template, look at the bottom, left corner of your computer (just above the START button) for instructions on the information you should enter in that field. For example, if you place your cursor over the first blank form field in the template, the instructions will read "Insert system name."

## FAILURE TO COMPLETE A LEVEL 1 ASSESSMENT IMPORTANT INFORMATION ABOUT YOUR DRINKING WATER

ESTE INFORME CONTIENE INFORMACIÓN IMPORTANTE ACERCA DE SU AGUA POTABLE. HAGA QUE  
ALGUIEN LO TRADUZCA PARA USTED, O HABLE CON ALGUIEN QUE LO ENTIENDA.

Plumstead Christian Upper School recently violated a drinking water requirement. Although this is not an emergency, as our customers, you have a right to know what happened, what you should do, and what we did (are doing) to correct this situation.

During recent routine monitoring, our water system tested positive for total coliform bacteria. Coliforms are bacteria that are naturally present in the environment and that are used as an indicator that a potential pathway exists through which contamination (including potentially harmful, waterborne pathogens) may enter the distribution system.

As a result, we were required to conduct a Level 1 assessment of our system within 30 days. A Level 1 assessment is a study of the water system to identify potential problems and determine (if possible) why total coliform bacteria have been found in our water system. *We failed to conduct the required Level 1 assessment* within 30 days, and have therefore, violated a drinking water requirement.

### What should I do?

- There is nothing you need to do. You do not need to boil your water or take other corrective actions. However, if you have specific health concerns, consult your doctor.
- If you have a severely compromised immune system, have an infant, are pregnant, or are elderly, you may be at increased risk and should seek advice from your health care providers about drinking this water.

### What does this mean?

This is not an emergency. If it had been, you would have been notified within 24 hours.

Failure to conduct an assessment to identify the sanitary defect that triggered the assessment has the potential to prolong the risk of fecal contamination of our distribution system water. While we have not detected any evidence of fecal contamination in our distribution system, we are committed to correcting the deficiency to eliminate the potential threat of contamination. *Inadequately treated water may contain disease-causing organisms. These organisms include bacteria, viruses, and parasites which can cause symptoms such as nausea, cramps, diarrhea, and associated headaches.*

These symptoms, however, are not caused only by organisms in drinking water, but also by other factors. If you experience any of these symptoms and they persist, you may want to seek medical advice.

### What is being done?

The onsite operator is being retrained in proper sample collection.

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We anticipate resolving the problem within \_\_\_\_\_ (or the problem was resolved on 9/27/19).

For more information, please contact:

Pete Harwick  
at 215-766-8073 X217

*Please share this information with all the other people who drink this water, especially those who may not have received this notice directly (for example, people in apartments, nursing homes, schools, and businesses). You can do this by posting this notice in a public place or distributing copies by hand or mail.*

This notice is being sent to you by Plumstead Christian School Upper School.

PWS ID #: 1090993

Date distributed: \_\_\_\_\_



## Tier 3 Public Notice

# FAILURE TO MONITOR

A monitoring violation occurs when the correct number of samples is not taken. Although there are other reasons a supplier would receive a monitoring violation, this situation is the most common. This event constitutes a Tier 3 violation. Tier 3 notices must meet the content, format, and multilingual requirements.

### Title

Public notices for Tier 3 violations and situations should have an attention-getting title. For example, "IMPORTANT INFORMATION ABOUT YOUR DRINKING WATER" is better than "PUBLIC NOTICE".

In order to meet the multilingual requirements, you must include, at a minimum, information in Spanish regarding the importance of the notice. The department will notify you if, and when, you need to include information in any other language.

### What Should I do?

You may need to modify the template for a notice for individual monitoring violations. The template presents violations in a table; however, you may write out an explanation for each violation if you wish. For any monitoring violation for volatile organic compounds (VOCs) or other groups, you may list the group name in the table, but you must provide the name of every chemical in the group on the notice, e.g., in a footnote.

You may need to modify the notice if you had any monitoring violations for which monitoring later showed a maximum contaminant level or other violation. In such cases, you should refer to the public notice you issued at that time.

### Corrective Actions (What happened? What is being done? When do you expect to return to compliance?)

In your notice, describe corrective actions you took or are taking. Listed below are some steps commonly taken by water systems with monitoring violations. Use one or more of the following actions, if appropriate, or develop your own:

- We have since taken the required samples, as described in the last column of the table above. The samples showed we are meeting drinking water standards.
  - We have since taken the required samples, as described in the last column of the table above. The sample for [contaminant] exceeded the limit. [Describe corrective action; use information from public notice prepared for violating the limit].
- We plan to take the required samples soon, as described in the last column of the table above.

### Contact Information

Provide your name, business address and phone number or those of a designee of the public water system as a source for additional information concerning the notice.

### Mandatory Statement to Encourage Distribution of the Notice to Others

Use the **mandatory** statement provided in *italics* on the following template to encourage notice recipients to distribute the notice to others, where applicable. You may not change this wording.

### Template Form Field Instructions

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## IMPORTANT INFORMATION ABOUT YOUR DRINKING WATER FAILURE TO MONITOR

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### Monitoring Requirements Not Met for Plumstead Christian School Lower School

Our water system violated several drinking water standards over the past year. Even though these were not emergencies, as our customers, you have a right to know what happened and what we did to correct these situations.

*We are required to monitor your drinking water for specific contaminants on a regular basis. Results of regular monitoring are an indicator of whether or not our drinking water meets health standards. During the week of May 26 through June 1, 2019 we failed to monitor for Chlorine in the distribution System and therefore cannot be sure of the quality of our drinking water during that time.*

**What should I do?**

There is nothing you need to do at this time.

The table below lists the contaminant(s) we did not properly test for during the last year, how often we are supposed to sample for Chlorine in the distribution System and how many samples we are supposed to take, how many samples we took, when samples should have been taken, and the date on which follow-up samples were (or will be) taken.

Contaminant	Required sampling frequency	Number of samples taken	When all samples should have been taken	When samples were or will be taken
Chlorine	1 per week	0	The week of May 26 through June 1, 2019	June 6, 2019

**What happened? What was done?**

Our on site operator failed to collect this sample. He is under going additional training.

For more information, please contact Pete Harwick at 215-766-8073 X217.

*Please share this information with all the other people who drink this water, especially those who may not have received this notice directly (for example, people in apartments, nursing homes, schools, and businesses). You can do this by posting this notice in a public place or distributing copies by hand or mail.*

This notice is being sent to you Plumstead Christian School Lower School.

PWS ID#: 1091325

Date distributed: \_\_\_\_\_



COMMONWEALTH OF PENNSYLVANIA  
DEPARTMENT OF ENVIRONMENTAL PROTECTION  
BUREAU OF SAFE DRINKING WATER

Tier 3 Public Notice  
**FAILURE TO MONITOR**

A monitoring violation occurs when the correct number of samples is not taken. Although there are other reasons a supplier would receive a monitoring violation, this situation is the most common. This event constitutes a Tier 3 violation. Tier 3 notices must meet the content, format, and multilingual requirements.

**Title**

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You may need to modify the notice if you had any monitoring violations for which monitoring later showed a maximum contaminant level or other violation. In such cases, you should refer to the public notice you issued at that time.

**Corrective Actions (What happened? What is being done? When do you expect to return to compliance?)**

In your notice, describe corrective actions you took or are taking. Listed below are some steps commonly taken by water systems with monitoring violations. Use one or more of the following actions, if appropriate, or develop your own:

- We have since taken the required samples, as described in the last column of the table above. The samples showed we are meeting drinking water standards.
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**Contact Information**

Provide your name, business address and phone number or those of a designee of the public water system as a source for additional information concerning the notice.

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### Monitoring Requirements Not Met for Plumstead Christian Upper School

Our water system violated several drinking water standards over the past year. Even though these were not emergencies, as our customers, you have a right to know what happened and what we did to correct these situations.

*We are required to monitor your drinking water for specific contaminants on a regular basis. Results of regular monitoring are an indicator of whether or not our drinking water meets health standards. During the week of August 25 through August 31, 2019 we failed to collect a Distribution Chlorine Residual and therefore cannot be sure of the quality of our drinking water during that time. During August 16, 2019 we failed to collect a Total Coliform sample from Well #2 and therefore cannot be sure of the quality of our drinking water during that time.*

#### What should I do?

There is nothing you need to do at this time.

The table below lists the contaminant(s) we did not properly test for during the last year, how often we are supposed to sample for Raw water sample from Well #2 and Distribution Syste Chlorine Residual and how many samples we are supposed to take, how many samples we took, when samples should have been taken, and the date on which follow-up samples were (or will be) taken.

Contaminant	Required sampling frequency	Number of samples taken	When all samples should have been taken	When samples were or will be taken
Chlorine	1 sample per week	0	August 25 through August 31, 2019	
Raw Water Coliform	upon notification of a Total Coliform Positive result	0	August 16, 2019	October 2, 2019

#### What happened? What was done?

The on site failed to collect these samples. He is under going further training.

For more information, please contact Pete Harwick at 215-766-8073 X217.

*Please share this information with all the other people who drink this water, especially those who may not have received this notice directly (for example, people in apartments, nursing homes, schools, and businesses). You can do this by posting this notice in a public place or distributing copies by hand or mail.*

This notice is being sent to you Plumstea Christian Upper School.

PWS ID#: 1090993

Date distributed: \_\_\_\_\_